



# Warren Park Primary School

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Tuesday 22<sup>nd</sup> October 2024

Dear Parents and Carers,

We are really looking forward to welcoming you into school to meet with your child's teacher during Parents' Evenings on Wednesday 6<sup>th</sup> November and Wednesday 13<sup>th</sup> November 2024. This is an opportunity for you to meet your child's teacher, find out how they are settling into their new class and consider how we can support them to make the best progress possible during this academic year. These are very important meetings and we would urge all parents to sign up.

\*Please note Year 4's Parents Evenings will be Wednesday 6<sup>th</sup> November (Mrs Patterson) and Tuesday 19<sup>th</sup> November 2024 (Mrs Jennings). All bookings will show as booked with Mrs Jennings, however, if you book for Wednesday 6<sup>th</sup> November your appointment will be with Mrs Patterson\*.

For the first time we will be using Arbor as our online booking system which will open for appointments from Tuesday 22<sup>nd</sup> October at 5pm. The parents' evenings will run from 3.30 – 6.30pm on both days. The details of how to book your appointment are included in this letter and if you have any difficulty, please call the school office as they will be very happy to help you.

## How to book your parents' evening appointment

Please log into your child's Arbor account either via the app or your web browser.

For information on how to book your child's parents evening appointment please copy the link below into a web browser or alternatively use the guides provided with this letter:

<https://support.arbor-education.com/hc/en-us/articles/203792102-Booking-Guardian-Consultations-Parent-s-Evenings-on-the-Parent-Portal-or-Parent-App>

If you are unable to book at home, please telephone or call into the office and a member of the office staff will book the appointments on your behalf.

We are very much looking forward to seeing you to discuss your child's progress and achievements so far this year.

With very best wishes,

*Elizabeth Cooper*

[www.warrenpark.hants.sch.uk](http://www.warrenpark.hants.sch.uk)



Listen, Think, Learn and Enjoy!